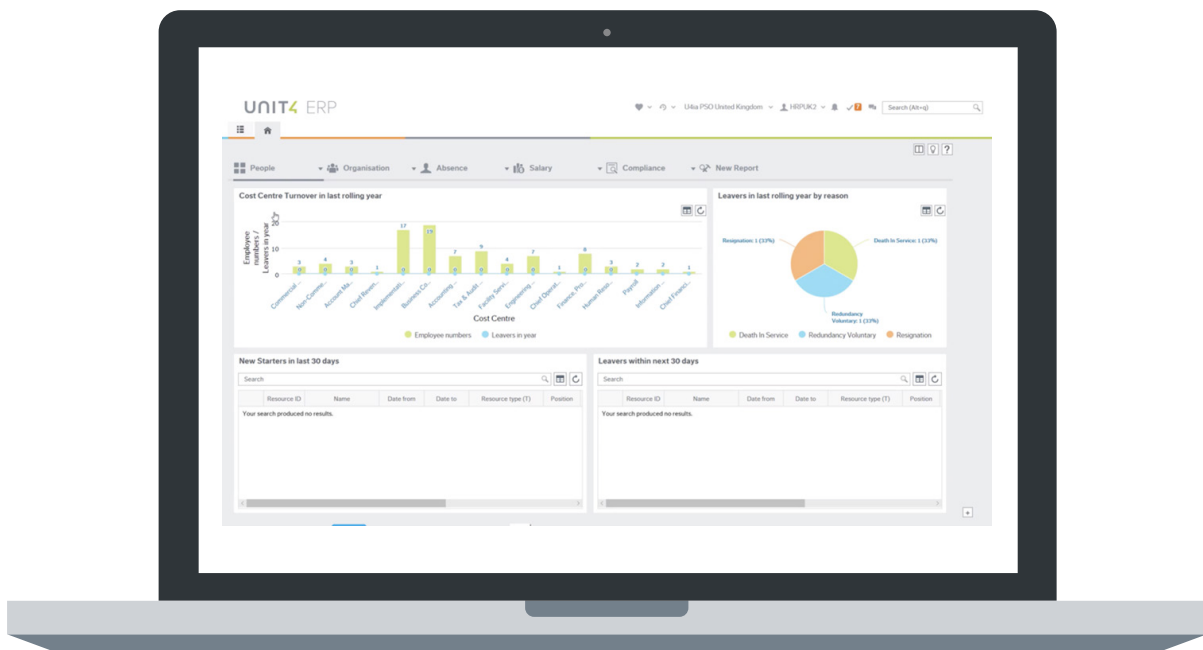


Unit4 HCM Employee Management

Take control of your global workforce's future



Unit4 HCM is an integrated and intuitive solution built to help people-centric organizations unleash talent and strategy with agility, improve employee retention, and adapt at speed.



Work is changing, from the workplace to the workforce itself. Preparing your people for what comes next takes strategy and time. Unit4 HCM Employee Management gives you the time and tools to automate administrative tasks and free your people to focus on what matters most, your people.

Key Capabilities

- Centralize all employee information and related documents
- Let your people change or update personal information with self-service functions
- Stay HR legislation compliant with alerts and notifications
- Define standard and employee-specific work plans
- Reporting and analytical capabilities
- Automate approvals and workflows

Unit4 HCM Employee Management

Understand, plan and act!

Unit4 Employee Management manages all employee records and processes, including applicant administration, contract details, and document and compliance management.

Everything in one place

All employee information – current and past – is at your fingertips. Your people, managers and HR share one solution to access information. With tailored screens, different personas only see relevant information.

Seamless data integration

Integrate employee information with other Core HR modules, Payroll, finance and Talent Management, for a supreme HR hire-to-retain experience while making HR processes more efficient.

Endless flexibility

Our people management capabilities let you create specialized fields and reports that fit your organization's needs. You can create fields for COVID-related absences, inclusion, or any other field that requires strategic decisions.

Digital and automated

Digitize any process with Unit4 Employee Management. Create approval flows and forms or manage your organizational structure. While avoiding paper forms, data gaps and silos within HR, lets you transform changes and approvals for your people and your organization.

Multiply the strengths of Unit4 Employee Management when used as a fully integrated part of the full Unit4 HCM solution.

Unit4 HCM supports the following functions:

Core HR

- Employee Management
- Absence Management
- Employee Management

Payroll

Talent Management

- Recruitment
- Performance Management
- Employee Engagement
- Skills & Competences

Want to know more?

To discover how Unit4 HCM transforms your people practices, speak to your account manager, or visit our website at <http://unit4.com>.