



## **Acceptable Use Policy ("AUP")**

This AUP relates to any use or access by a customer (the "**Customer**") to Unit4's cloud service (the "**Service**"). This AUP supplements and is additional to any documentation agreed between Unit4 (by one of its subsidiary undertakings) and the Customer.

### **Customer Obligations**

1. The Customer will only make the Service available to those end users using the Service ("**Users**") and will ensure that each User only accesses the Service using his or her own unique account credentials. Customer will ensure that the Service is only accessed through interfaces or other automated means approved by Unit4.
2. The Customer will ensure that an individual User's account is not used by another person or entity.
3. The Customer will not deactivate, bypass, or otherwise circumvent any access controls or other security measures for the Service.
4. The Customer will not engage in any activity that disrupts, diminishes the quality of, interferes with the performance of, or impairs the Service functionality.
5. The Customer will not attempt to gain unauthorized access to or otherwise interfere with or disrupt Unit4's or any other Service user's networks, systems, data or operations.
6. The Customer will ensure that nothing is transmitted or downloaded by or on behalf of the Customer (including by its Users): in breach or violation of: (i) any National or International law, regulation or treaty; (ii) the terms of this AUP; or, (iii) the intellectual property or rights of any person.
7. The Customer will not use the Service for transmission or storage of: (i) computer viruses, trojan horses or other malicious code; (ii) unlawful or tortious material; (iii) material in violation of third party privacy rights or other contractual, fiduciary or legal duty or obligation; or (iv) any other material which is defamatory or abusive or of an obscene or threatening character, or which may cause inconvenience or needless anxiety in a manner which constitutes a violation or infringement of the rights of any person, firm or company (including but not limited to intellectual property rights).
8. The Customer acknowledges that Unit4 is unable to exercise control over the content of any information passing through the Service and that Unit4 does not monitor or exercise any editorial control over the information passing through the Service. The Customer further acknowledges that Unit4 hereby excludes all liability in respect of any transmission or reception of information by the Customer or an End User, of whatever kind, or the accuracy of the contents thereof, or the scrambling of any information or data.
9. In the event that a Customer is in breach of any provision of this Acceptable Use Policy, Unit4 shall be entitled to suspend the Service forthwith without notice.